

COME JOIN THE FAMILY

## TRADITIONAL STUDENT ENROLLMENT CHECKLIST

Thank you for your interest in Killian Hill Christian School.

### 1. **School Handbook**

- Read the Parent-Student Handbook and understand all the values and standards of the school

### 2. **Online Application** – Create an account and complete the online application [www.khcs.org](http://www.khcs.org)

Submit:

- Birth Certificate (K4, K5, & 1st grade only)
- Recommendation Letter (K4 & K5 only)
- Immunization Form 3231
- Hearing, Vision, Dental, and Nutrition Form 3300
- Meningitis Vaccine MCV4 & Booster (11th grade only)
- Pay a Nonrefundable Application and Testing Fee

### 3. **School Records Submission** – Submit previous school records (minimum of previous 2 years for 1st - 8th grade applicants; all records starting from 7th grade for 9th - 12th grade applicants)

- Transcript and Latest Grades
- Standardized Test Results
- Attendance History
- All Special Testing Results and Placement in Special Programs
- All Disciplinary Records and Official Statement of Disciplinary Action
- All Medical Records and Certificate of Immunization

### 4. **Academic Placement Testing** (1st-12th grade only)

- Schedule and complete placement test in English, Math, and Reading Comprehension

### 5. **Family Interview**

- Schedule and complete a family interview with principal

### 6. **Acceptance**

- Receive an acceptance email from Admissions

### 7. **Online Enrollment** [www.khcs.org](http://www.khcs.org)

- Complete online enrollment
- Pay a Nonrefundable Enrollment Fee
- Set up ParentsWeb and FACTS accounts
- Order uniforms - [www.khcs.org/uniforms/](http://www.khcs.org/uniforms/)



**KILLIAN HILL**  
Christian School